

# The Organic Farming Conversion Scheme (OFCS) 2011

## Explanatory Booklet



Cronfa Amaethyddol Ewrop ar gyfer Datblygu  
Gwledig: Ewrop yn Buddsoddi  
mewn Ardaloedd Gwledig  
The European Agricultural Fund for  
Rural Development: Europe Investing in  
Rural Areas



Llywodraeth Cynulliad Cymru  
Welsh Assembly Government



## Section 1 - Introduction

Introduction

Scheme Objectives

Organic Standards

Further Information

## Section 2 - Eligibility

What are the eligibility requirements to enter into the OFCS?

Cross Compliance

What land is eligible to be entered into the scheme?

Existing Organic Farming Scheme customers with additional land

What land is not eligible to be entered into the scheme?

What are the organic certification requirements to join the scheme?

How long will a commitment last?

Will all applicants to OFCS be offered a commitment?

What are the prioritisation categories?

What will happen if I want to sell or transfer land during my commitment?

What will happen if I want to cease farming organically before the end of my commitment?

How does land entered into the scheme impact on Glastir?

## Section 3 - Payment rates, application process and claiming

How are payments calculated under the OFCS?

What are the Land use categories?

Where can I find a list of eligible crop codes

What are the annual payment rates?

Establishment Payment

How do I apply to join the scheme?

What should I include in my Conversion Plan?

What happens after I have submitted my application?

What must I do to receive payment?

Payment claims

Penalties

Appeals

Annex 1 - Welsh Assembly Government contact list

Annex 2 - Arable Crop Codes

Annex 3 - Simplified step by step guide

# Section 1

## Introduction

The Organic Farming Conversion Scheme 2011 (OFCS) is an agri-environment scheme that provides funding to farmers and land managers who deliver effective environmental management of their land in Wales.

The scheme is a 5 year scheme, provided for under the Rural Development Programme for Wales 2007 to 2013. It is open to new applicants and existing agreement holders wishing to bring in additional land, who meet the eligibility criteria.

It should be noted that converting to organic farming without an offer of support from the Welsh Assembly Government is a business decision; it does not guarantee an offer of financial support.

The scheme is jointly funded by the Welsh Assembly Government and the European Commission.

This booklet provides guidance for farmers who intend applying to the scheme. It is not exhaustive and may be updated or amended during the lifetime of the OFCS to take account of any scheme developments.

The OFCS is governed by The Rural Development Programmes (Wales) Regulations 2006 ((Statutory Instrument) 2006 No. 3343 (W.304)), Council Regulation (EC) No. 1698/2005 and Commission Regulations (EC) No. 1974/2006 and (EC) No. 1975/2006 and Council Regulation (EC) 1290/2005 (all as amended from time to time). Copies of these Regulations are on the Welsh Assembly Government web site at [www.wales.gov.uk](http://www.wales.gov.uk) or copies can be requested from Welsh Assembly Government Divisional Offices.

## Scheme objectives

The Welsh Assembly Government values the contribution that organic farming can make to environmentally sensitive food production. Organic farming seeks to work with natural processes using methods which are designed to achieve a sustainable production system with limited use of external inputs. The potential for pollution and other environmental damage is lessened as organic farming avoids the use of artificial fertilisers and synthetic pesticides. Instead it emphasises the role of crop rotation in helping to maintain soil fertility and to combat pest and disease problems and relies on the use of fertility-building crops and natural fertilisers, such as animal manure.

## Organic Standards

All food sold as 'organic' must be produced according to European laws on organic production. These laws require food sold as 'organic' to come from growers and processors who are registered and approved by Organic Control Bodies (OCB), which are in turn approved by the UK competent authority for controlling organic operators

Farmers who register with an OCB, whose standards go beyond the European law, will have to follow their requirements in order to be registered with that body.

## Further Information

The Welsh Assembly Government runs a service called the Organic Conversion Information Service (OCIS). This service aims to ensure that farmers who choose to go organic, do so based on a sound understanding of the implications for the business. A list of OCBs can be obtained from this service.

To take advantage of this service, farmers should telephone the Organic Centre Wales (OCW) help line on 01970 622100. OCIS provides free advice and information on organic farming and offers free visits by an advisor experienced in organic production and marketing, to provide impartial information relevant to the business.

Organic farming is not an easy option. Farmers should consider very carefully the financial implications of an organic conversion and may well need training in organic husbandry if their enterprise is to succeed. A number of colleges offer courses in organic agriculture and horticulture, and the Farming Connect Organic Development Programme offers demonstration events and discussion groups. Details of these can be obtained from the OCW help line.

## Section 2

### Eligibility

What are the eligibility requirements to enter into the OFCS 2011?

- You must be a registered customer with the Welsh Assembly Government, and have been issued with a Customer Reference Number (CRN).
- All your land must be registered with the Welsh Assembly Government. all agricultural and non agricultural land on your holding must be declared annually on the Single Application Form (SAF).
- Field parcels must be entirely located in Wales.
- You must have a minimum of 3 hectares of eligible land.
- Only field parcels which commenced conversion on or after the 2nd January 2010 but no later than 1<sup>st</sup> January 2011 are eligible.
- Each field parcel must be registered with an OCB continuously during the lifetime of the commitment (5 years). Your OCB Certificate and land schedule must use the same sheet and reference numbers as registered with the Welsh Assembly Governments Land Parcel Identification System (LPIS), and as entered on your SAF.
- You must have an organic conversion plan, deemed to be acceptable by the Welsh Assembly Government.
- You must be the sole user, and have full management responsibility and control of the land, for the duration of the commitment. European Commission auditors have advised the Welsh Assembly Government that the same parcel of land cannot be used to claim European Common Agricultural Policy (CAP) payments by more than one farmer.
- You must comply with cross compliance.
- You must notify the Welsh Assembly Government within 30 days of the event of any changes to your commitment or land managed under this scheme.

## Cross Compliance

You must comply with the requirements of Cross Compliance, which is a set of Statutory Management Requirements and Good Agricultural and Environmental Conditions set out in the “Farmers’ Guide to Cross Compliance” issued by the Welsh Assembly Government in December 2004 (as amended),. Further details regarding Cross Compliance are contained within the Single Application Rules booklet and the Welsh Assembly Government’s website [www.wales.gov.uk](http://www.wales.gov.uk) or can be obtained from Divisional Offices.

### What land is eligible to be entered into the scheme?

- Land located entirely within Wales.
- Land on which organic conversion started on or after the 2nd January 2010 but no later than 1st January 2011.
- Common land used for grazing on which you are the sole registered grazier.
- Whole field parcels only.
- A minimum of 3 hectares must be entered into the scheme. The minimum eligible size of a field parcel to be entered into the scheme is 0.10 hectares.

#### **To Note:**

- Reductions and recoveries may be applied to land which does not remain certified as organic throughout the lifetime of the commitment. If a statutory designation, such as a Site of Special Scientific Interest (SSSI) or a Scheduled Ancient Monument (SAM), applied to your land you may need consent from the relevant body before you enter a commitment.

Existing Organic Farming Scheme (OFS) /Organic Farming Conversion Scheme (OFCS) customers applying to bring land into the Organic Farming Conversion Scheme 2011.

- If you want to bring in additional land into OFCS 2011, you must ensure you meet the minimum 3 hectares eligibility requirement.
- Therefore, existing OFS customers, who currently have less than 3ha, must enter sufficient land to bring the total area under OFS and the OFCS up to 3 hectares. For example, you may only have 1 hectare of land under commitment in the OFS.

Therefore you must apply to enter at least 2 hectares of land under the OFCS, bringing your entire organic commitment up to the minimum 3 hectares eligibility requirement.

## What land is not eligible to be entered into the scheme?

- Land located outside Wales.
- Land certified as fully organic.
- Woodland which is ungrazed/stock excluded under an Agri-Environment Scheme.
- Land under Farm Woodland/Farm Woodland Premium, Improved Land Premium and Woodland Creation Schemes.
- Common land with multiple graziers.
- Field parcels that are subject to shared grazing.
- Field parcels where only part of the field is in conversion.
- Part field parcels.
- Field parcels being used to claim European CAP payments by another farmer.

## What are the organic certification requirements to join the scheme?

- Land entered into commitment must be registered with an approved OCB and remain so during the lifetime of the commitment.
- You must hold a valid and up to date OCB Certificate and Land Schedule. No payments can be released unless the Welsh Assembly Government has received a valid OCB certificate that is current at the time of payment.
- To be valid the OCB certificate and land schedule must use the same Sheet Reference and Field Numbers as registered with the Welsh Assembly Government's LPIS and as entered on the SAF.
- To avoid delays to payment, a replacement OCB certificate should be received by the Welsh Assembly Government within 30 days of the expiry date of your previous OCB certificate.
- Following the offer of commitment, the original valid OCB Certificate and Land Schedule must be submitted to the Welsh Assembly Government by no later than 31 March 2011.

Certificates and schedules received after this date will be rejected, and the offer of OFCS commitment will be withdrawn.

- Land entered into the commitment must be farmed in accordance with the requirements of the approved OCB.
- If you are the beneficiary of any other Agri-Environment schemes, such as Tir Gofal, you must ensure that any works e.g. bracken spraying, due to be carried out under those schemes are compatible with the rules set out by your OCB. Failure to ensure this could place your OFCS payments in jeopardy.

- The OFCS will be terminated on land for which the OCB has set the period of conversion back to the beginning, due to a breach on that land. Full repayment with interest will be required and over-declared penalties may be applied, depending on the reason for the breach which led to the termination of the commitment.

### How long will a commitment last?

- Your commitment will last for 5 calendar years from 1st January 2011 to 31st December 2015 inclusive.
- If you decide to leave the scheme during the period of commitment, you will be required to repay all monies received under the scheme with interest.

### Will all applicants to OFCS be offered a commitment?

Applications will be prioritised, in line with the available budget, to give preference to those applications which meet the Welsh Assembly Government's wider aims.

Offers of commitment will be made to the highest priority applications first.

### What are the prioritisation categories?

**1. Land used for arable production in 2010, as declared on the 2010 SAF – see Annex 2 for eligible crops and codes**

The area of arable crops verified on your SAF 2010 will be calculated as a percentage of the area of the whole farm declared on the SAF 2010.

Applications with the greatest arable percentage will be offered first.

**2. Existing agreement holders wishing to bring in additional land.**

The smallest area applications will be offered first, subject to meeting the minimum area eligibility requirements.

**3. Applications which do not fall within either priority 1 or 2** will be offered on the basis of smallest area first subject to meeting the minimum area eligibility requirements.

If the available budget is exhausted at any point during the priority process, the Welsh Assembly Government will not offer commitments to the remaining applicants.

## What will happen if I want to sell or transfer land during my commitment?

If you transfer or sell any land which forms part of your OFCS commitment, then both you and the purchaser/transferee must notify the Welsh Assembly Government in writing within 30 calendar days of the event. Failure to notify the Welsh Assembly Government within the period specified could result in a penalty.

The transfer of OFCS commitments to a new beneficiary is subject to approval by the Welsh Assembly Government. If you transfer or sell any land covered by an OFCS commitment you must also notify the Welsh Assembly Government in writing indicating whether or not the new occupier intends to take over the OFCS commitment within 30 calendar days of the event.

Where the transfer of commitments to a new beneficiary due to the transfer or sale of land is approved, no reductions or exclusions to payments will be made, provided that you have complied with the Scheme Rules.

If your successor does not wish to continue with the OFCS commitment or where the transfer is not approved, then reductions and exclusions to payments will be applied. You will have to repay all OFCS payments and may also have to repay Organic Farming

Scheme payments made under previous commitments in respect of the transferred/sold land.

In circumstances where part of your commitments are transferred or sold, the land remaining under the commitments must meet all the Scheme eligibility criteria (e.g. must have a minimum 3 hectares of land under commitment). The Welsh Assembly Government may consider ending a commitment where the land transferred or sold seriously undermines the environmental objectives of the commitments. Where this is the case you will be required to pay back all of the OFCS commitment payments made to you and may also have to repay Organic Farming Scheme payments made under previous commitments.

## What will happen if I want to cease farming organically before the end of my commitment?

- If you stop farming your land organically before the end of the commitment, the Welsh Assembly Government will recover all payments made in respect of that land under the OFCS scheme, with interest. Furthermore if you are a farmer with additional land you will be required to pay back all of the OFCS commitment payments made to you and may also have to repay Organic Farming Scheme payments made under previous commitments.
- Payments will be recovered with interest on land that is not registered for the duration of the commitment with an OCB.
- Payments will be withheld if a claim is made which is not supported by an original and valid OCB Certificate, Land Schedule and where required receipted invoices and bank statements at the time of payment.

## How does land entered into the scheme impact on Glastir?

Land entered into OFCS 2011 can be entered into Glastir All- Wales Element (AWE), subject to the land meeting all the eligibility criteria. The land will not be eligible for the 50% point threshold reduction for AWE contracts with an AWE start date of 1 January 2012 because the land will not be fully organic by the start of the contract. Further details are set out in the Glastir All- Wales Element Booklet 1: General Guidance available from Divisional Offices.

## Section 3

### Payment Rates, application process and claiming

#### How are payments calculated under OFCS?

Area payments are calculated annually in respect of each field parcel contained within the OFCS contract and claimed on the SAF, taking into account the eligible area, land use category and crop declared on the SAF.

#### Land Use Categories?

There are 8 land use categories:

##### **1. Horticultural crops**

Land used for cultivating fruit and vegetables.

##### **2. Fruit Trees**

##### **3. Arable rate 1**

Land used for cultivating crops such as wheat, beans or maize, as declared annually on the SAF.

##### **4. Arable rate 2**

Field parcels which were declared on the SAF 2010 as an arable crop (see annex 2 for a list of arable crops), which are subsequently claimed as temporary grassland or clover (red or white) on the 2011 and 2012 SAFs. In years 3 to 5 (SAF 2013 – 2015), any eligible crop can be declared.

##### **5. Grassland**

Land used for permanent and/or temporary grass leys.

##### **6. Extensive Grassland**

Areas of:

- coastal belt / salt marshes
- bracken / scrub
- permanent grass land over 10ha in the Severely Disadvantaged Areas

Extensive grassland which has been split to attract the higher payment rate will not be permitted. In addition, offers of a contract may be withdrawn if the Welsh Assembly Government deems that a parcel has been subdivided to circumvent the rules. Furthermore, reductions and exclusions will be applied as outlined within your scheme rules, if applicable.

## 7. Grazed woodland

Woodland used for grazing stock.

## 8. Sole grazed common land

Common land used for grazing on which you are the sole registered grazier

Where can I find a list of OFCS eligible crop codes

The list of eligible crops and the crop codes are provided annually with the SAF.

### Annual area payment rates

	<b>Years 1 – 2 £/ha</b>	<b>Years 3 - 5 £/ha</b>
Horticulture Crops	<b>150</b>	<b>14</b>
Fruit Trees	<b>200</b>	
Arable Rate 1	<b>160</b>	
Arable Rate 2	<b>350</b>	
Grassland	<b>110</b>	
Extensive Grassland	<b>12</b>	<b>5</b>
Sole grazed common land	<b>12</b>	
Grazed Woodland	<b>12</b>	

Payments will be restricted to 20 hectares on Horticultural crops and 300 hectares on Arable and Grassland. This includes any horticultural crop payments. For example if you receive 20 hectares payment for horticulture the maximum payment eligible under the arable & grassland combined would be 280 hectares.

If your application is successful, your annual payments will be restricted to the area of Land Use Category approved on your application and validated against your original OCB Certificate.

## Establishment Payment

The Establishment Payment is an annual payment to cover the fixed costs you incur from registering and being continuously certified for the lifetime of the OFCS commitment with an Organic Control Body. The level of the payment will be determined from invoices and bank statements.

### What costs are eligible for support?

Subject to your application being successful WAG will consider claims for payment in respect of the costs you incurred for the:

- Initial registration with an Organic Control Body of the land being entered into OFCS 2011.
- Annual certification of that land for a limited period of 5 years only. This is irrespective of the number of certificates issued by your Control Body.

### What costs are not eligible for support?

WAG will not support the:

- registration and certification costs covered by a previous or existing OFS and/or OFCS contract
- the costs associated with on farm processing, additional inspections, inspection cancellation charges, Farm Assured Welsh Livestock Registration (FAWL) and any other farm assured certifying body. This list is not exhaustive, farmers who are unsure whether costs can be claimed must contact their local Divisional Officer for advice before making a claim. Penalties may be applied where it is found that ineligible costs have been claimed.

## Establishment Payment Rates

	<b>Years 1-2</b>	<b>Years 3-5</b>
Payment Rate	Up to a maximum of £1000	Up to a maximum of £500

Under EC Regulations, the total value of support that can be made to a farmer for participation in food quality schemes (e.g. schemes operated by Organic Control Bodies) is limited to a maximum of 3000 Euros for a maximum duration of 5 years.

If the value of payments claimed over the 5 year period of the contract is in excess of this limit, then WAG will restrict the amount of payment made accordingly.

## Making a claim for the Establishment Payment

In order to receive payment, customers must claim the value of their eligible registration and/or certification costs.

All claims for Establishment Payment must be made annually on the SAF, the first claim on the SAF will be in 2011. Farmers who already hold an OFS / OFCS contract will be required to submit a separate claim form and supporting evidence for their 2009 and 2010 Establishment Payment.

Establishment Payments will be restricted to the EC and scheme ceilings outlined above.

Payment will only be made on defrayed expenditure - i.e. you must have already paid in full and debited from your bank account for your registration and/or certification.

### Supporting Documents that must be submitted in support of your claim for payment

All claims must be supported by:

- an original invoice from the OCB, which has been receipted and dated by an authorised person of the OCB.

AND

- an original bank statement or documents of equivalent probative value, demonstrating defrayed expenditure for all items being claimed

In the event that all expenditure had not been defrayed at the time of claim, as may be the case if you pay direct debit, you may submit the supporting evidence separately, however it must be submitted within 21 days of all expenditure in respect of that claim being defrayed and in all instances within the calendar year your claim was made. Supporting evidence submitted outside of the calendar year will not be paid.

Where payments have been made in instalments, each original bank statement must be submitted demonstrating defrayed expenditure.

All invoices from the OCB must be properly receipted with the OCB's stamp. The date of payment received must be clearly visible if hand written, the receipt must be endorsed by a representative of the OCB whose status within the business is apparent. An invoice endorsed as just 'paid' will not be accepted. Invoices must clearly state the cost of the registration and/or certification. VAT is not eligible and cannot be claimed. No other costs incurred with the OCB can be claimed.

All invoices and records relating to your claim must be kept for 6 years from the date of the last payment by WAG in relation to this contract. You must produce such invoices and all records for inspection by WAG or its authorised agents if requested.

Claims for ineligible amounts may incur penalties or rejection.

## How do I apply to join the scheme?

- You must complete and submit an OFCS 2011 Application form, which is available from your Divisional Office (listed at annex 1) or the Welsh Assembly Government's website [www.wales.gov.uk](http://www.wales.gov.uk)
- If you are an existing commitment holder wishing to bring additional land into the scheme, then you must complete an application form.
- A fully completed application form, and an acceptable organic conversion plan, must be received by the Welsh Assembly Government by no later than 3 December 2010. Application forms and plans received after this date will be rejected.
- It is your responsibility to ensure that your application form and an acceptable conversion plan are received by the Welsh Assembly Government by no later than 3 December 2010.

**Please note** if offered a commitment you must submit your first original OCB certificate and land schedule by no later than 31 March 2011. Certificates and land schedules received after this date will be rejected, and the offer of OFCS commitment will be withdrawn.

## What should I include in my conversion plan?

In order for the conversion plan to be accepted by the Welsh Assembly Government, it must cover the following sections:

1. The current farming system, including livestock details and cropping.
  2. The organic farming system plan, including livestock details and cropping.
  3. Livestock management system.
  4. Livestock herd/ flock health plan.
  5. Rotation of crops, including a list of parcels (same sheet and reference numbers as registered with the Welsh Assembly Government's LPIS, and as entered on your (SAF) and proposed crops.
  6. Crop pest and disease control plan.
  7. Manure management plan.
- If your conversion plan does not provide sufficient detail on the above sections, your application will be rejected.
  - The OCIS service can help in the preparation of an outline conversion plan.
  - The OCIS visit report is not deemed to be an acceptable conversion plan.

## What happens after I have submitted my application?

We will issue an offer or rejection letter, no later than the 15 December 2010, informing you whether or not your application has been approved. If successful, this letter will include an Acceptance form and a copy of the Scheme Rules.

If you have not received a letter by 20 December 2010, contact your Divisional Office immediately.

### **Your commitment is subject to you:**

- Signing and returning the acceptance form to the Welsh Assembly Government, confirming you have understood the contents and requirements set out in the offer letter and scheme rules, by no later than 31 December 2010. Acceptance forms received after this date will be rejected, and the offer of OFCS commitment will be withdrawn. You are therefore advised to hand deliver your acceptance form to one of the three main Divisional Offices to avoid any Christmas postal delays.
- Submitting an original and valid OCB Certificate and Land Schedule, with the same sheet and reference numbers as registered with the Welsh Assembly Government's LPIS, by 31 March 2011.. Those received after this date will be rejected, and the offer of OFCS commitment will be withdrawn.
- Claiming payment on your 2011 SAF. Failure to claim all or part of the land entered into the contract may result in that land being rejected from the contract.

## What must I do to receive payment?

- Have entered into an OFCS commitment and met the eligibility requirements, and scheme rules.
- Submit an annual SAF claiming payment on eligible field parcels under commitment.
- Claims for payments must be received by the Welsh Assembly Government no later than 15 May each year to avoid late claim penalties
- Make a claim annually for the Establishment Payment and provided all necessary supporting documents
- Submit by 31 March 2011, a valid OCB Certificate and land schedule, and provide a replacement within 30 days of expiry. OCB Certificates and land schedules received after this date will not be accepted, and offers of OFCS commitments will be withdrawn.
- Not make a false or misleading statement or declaration, or furnish false or misleading information intentionally or as a result of negligence.
- Not artificially create the conditions required to obtain the payments.
- Allow all land to be inspected at a time notified by the Welsh Assembly Government or other authorised persons and provide any document or record that the Welsh Assembly Government or other authorised persons may require.

## Payments

You will be paid following successful validation of:

- All Single Application Forms
- Verification of documents made in support of Establishment Payment
- All land declared under all Rural Development area based schemes
- Compliance with all Rural Development area based scheme rules.

The Welsh Assembly Government will only make payments by BACS.

If you already receive any agricultural support you will be receiving payment by this method and will therefore not need to do anything else.

If you are a new customer to the Department, you will be required to complete a BACS form which is available from Divisional offices.

## Penalties

Penalties will be imposed if you submit a late SAF, incorrectly claim the establishment payment, over declare land, or breach the OFCS rules or the cross compliance requirements

If you have an Organic Farming Scheme commitment, in certain circumstances the application of penalties may result in the recovery of payments made under that scheme also.

## Appeals

The Welsh Assembly Government will try to work through any disputes that you may have. However, if the Welsh Assembly Government cannot do this and you wish to challenge a decision, you can apply to have your case reviewed under the two-stage appeals process for farmers in Wales.

Further details of the appeals process can be obtained from the Welsh Assembly Government Divisional Offices.

## Welsh Assembly Government: CONTACTS

Website: [www.wales.gov.uk/environmentandcountryside](http://www.wales.gov.uk/environmentandcountryside) and the GWLAD magazine contain key information on the Organic Farming Conversion scheme and other schemes covered by the Single Application Form

Staff are on hand to provide information and answer queries. Farmer's first point of contact should be the offices in Carmarthen, Llandrindod Wells, and Caernarfon which are open to telephone callers between 08:30 and 17:00 and to visitors between 09:00 and 16:30 Monday to Friday. Contact details are as follows:

### **Caernarfon Divisional Office**

Government Buildings  
Penrallt  
CAERNARFON LL55 1EP  
Tel: 01286 674144  
Fax: 01286 677749  
E-mail: [agriculture.caernarfon@wales.gsi.gov.uk](mailto:agriculture.caernarfon@wales.gsi.gov.uk)

### **Carmarthen Divisional Office**

Government Buildings  
Picton Terrace  
CARMARTHEN SA31 3BT  
Tel: 01267 225300  
Fax: 01267 235964  
E-mail: [agriculture.carmarthen@wales.gsi.gov.uk](mailto:agriculture.carmarthen@wales.gsi.gov.uk)

### **Llandrindod Wells Divisional Office**

Government Buildings  
Spa Road East  
LLANDRINDOD WELLS LD1 5HA  
Tel: 01597 823777  
Fax: 01597 828304  
E-mail: [agriculture.llandrindod@wales.gsi.gov.uk](mailto:agriculture.llandrindod@wales.gsi.gov.uk)

### **Rural Payments Division Rural Payments Division**

Ffynnon Las  
Ty Glas Avenue  
Llanishen  
CARDIFF CF14 5EZ  
Tel: 02920 752222 Fax: 02920 681381

### **Aberystwyth Area Office**

Welsh Assembly Government  
Rhodfa Padarn  
Llanbadarn Fawr  
Aberystwyth  
Ceredigion  
SY23 3UR  
Tel: 0300 062 2006 Fax: 0300 062 2039

## Annex 2

### List of arable crop codes

<b>Code</b>	<b>Crop</b>
BA1	BARLEY
BA3	BARLEY(fodder)
BE3	FIELD BEANS
BE8	FODDER BEET
BU1	BUCKWHEAT
CA1	CANARY SEED
FL1	FLAX
HE2	HEMP
HE3	HERBAGE SEED
HE5	HERBAGE SEED(fodder)
KA1	FODDER KALE
LI1	LINSEED
LU1	LUPINS (sweet)
LU2	LUCERNE
MA1	MAIZE
MA2	MANGOLDS
MA4	FODDER MAIZE
MC1	MIXED CEREALS
MF1	MIXED FORAGE
MI1	MILLET
OA1	OATS
OA3	OATS (fodder)
PE1	PEAS (harvested dry)
PE2	FODDER PEAS
PH2	PHARMACEUTICAL CROPS
RA1	RAPESEED
RA5	FODDER RAPE
RA6	FARM SAVED RAPE
RC1	REED CANARY GRASS
RY1	RYE (INC. MESLIN)
SF1	SAIN FOIN
SO1	SORGHUM
SO2	SORGHUM (forage)
SP1	SPELT WHEAT
SU2	SUNFLOWER SEED
SW3	SWEDES (FODDER)

<b>Code</b>	<b>Crop</b>
TR1	TRITICALE
TR6	TRITICALE (fodder)
TU1	TURNIPS (fodder)
TY1	TYPHON
VE2	FODDER VETCHES
WH1	WHEAT
WH2	DURUM WHEAT
WH5	WHEAT (fodder)

## Annex 3

### Simplified step by step guide to the OFCS application and claim process

Please refer to guide for full eligibility criteria



